**TOWN OF EAST HAMPTON**

**CAPITAL COMMITTEE MEETING**

**THURSDAY, OCTOBER 20, 2016**

**TOWN HALL MEETING ROOM**

Minutes

**Present:** ChairpersonPatience Anderson, Kevin Reich, Mark Lambert (arrived at 7:10 p.m.), Dean Markham, Town Manager Mike Maniscalco, Director of Finance Jeff Jylkka

**Not Present:** Joanne Barmasse

Also in attendance: Police Chief Sean Cox, Public Works Director Dean Michelson, Fire Chief Greg Voelker and School Business Manager Karen Asetta

**Call to Order:** Chairperson Anderson called the meeting to order at 6:35 P.M. in the Town Hall Meeting Room

**Public Remarks:** None

**Review of Updated Capital Project Balances**

An updated listing of Capital Project Balances was provided to members. Completed projects were removed from the listing.

**Project Budget Transfers**

Public Works Director Dean Michelson explained to the committee that the curbing machine and material screener items were not needed but asked if the funds from those items could be transferred to a masonry truck item that was approved in the prior Capital budget but was not funded.

A motion was made by Mr. Reich, seconded by Mr. Markham, to transfer funds from Curbing Machine ($12,000), Material Screener ($30,000) and $28,000 from the Public Works Vehicle Equipment Sinking Fund, to fund a masonry dump truck for $70,000. Voted (3-0)

This will go on to the Board of Finance and Town Council for additional approvals.

**Review of 5 & 10 Year Capital Plans**

Committee members reviewed the long term capital plan. Members felt the Track Resurfacing project should be funded in the next fiscal year budget to complete the project.

**Review of Rolling Stock List**

Committee members reviewed the rolling stock list. Chief Cox noted that a new Police Interceptor vehicle will be added to the list and one of the listed cars will be used for the K9 vehicle. He noted the Police Department will be requesting 2 vehicles in the 2017/18 Capital budget and 3 vehicles in the 2018/19 Capital budget.

Chief Voelker reviewed the Fire Department long term Capital plan, facilities and the rolling stock listing. The Fire Department will be requesting a UTV for Company #2 in the 2017/18 Capital budget. Chief Voelker noted that a defined plan needs to be made for Company #2.

The next meeting will be held on Wednesday, November 16th. The proposed Capital items for the 2017/18 budget will be presented.

**Adjournment**

A motion was made by Mr. Reich, seconded by Mr. Markham, to adjourn the meeting at 8:50 p.m. Voted (4-0)

Respectfully submitted,

Cathy Sirois

Recording Secretary